



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹید  
Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

November 26, 2025

## Office Order No.:174-2025

Mr. Abul Hossain (1687), Senior Officer, Underwriting Dept., Noakhali Full Fledge Service Center, Noakhali Zone is hereby transferred to Cash Section, Hobigong FPR Centre, Sylhet Zone-01.

Mr. Abul Hossain shall handover the overall charges to Mr. Md. Mainul Ahasan (1019), Vice President, Internal Audit Dept., Noakhali Full Fledged SC, Noakhali Zone.

Mr. Abul Hossain is advised to report his joining to the Incharge, Hobigong FPR Center, Sylhet Zone-01 along with Stationary Items allotted to him and release letter from his existing office by 01-12-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Hobigong FPR Centre Mr. Abul Hossain is hereby advised to deal with Underwriting related works sitting at same premises in addition to his existing duties until further order.

Mr. Abul Hossain will entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

After Joining Mr. Abul Hossain at Hobigong FPR Centre, Sylhet Zone-01, the additional responsibility of Mr. Ahad Mohammed Hanif (1307), Executive Officer, IT Dept., Moulavi Bazar Zone vide Office Order No.:80-2020, dated 04-06-2020 at Cash related works and Office Order No.:145-2025, dated 06-10-2025 at Underwriting related works is hereby cancelled.

The additional responsibility of Mr. Abul Hossain vide Office Order No.:152-2023, dated 23-08-2023 and Office Order No.:70-2024, dated 03-04-2024 and Office Order No.:922-2025, dated 08-07-2025 is hereby cancelled.

Mr. Md. Mainul Ahasan (1019) Vice President, Internal Audit Dept., Noakhali Full Fledge Service Center is hereby advised to deal with Underwriting related works and also assigned to deal with Dev. Admin, and Dalil related works sitting at the same premises in addition to his existing duties until further order.

**Mahmudur Rahman Talukder**

Executive Vice President

HR & ADMIN Department

• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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**Mahmudur Rahman Talukder**

Executive Vice President

HR & ADMIN Department

• Copy forwarded to: Above 03 (Three) employees.

**C.C. to:** for kind information:

- |   |   |
|---|---|
| 1. The Chief Executive officer                    | 1. The SEVP (PRT) & Incharge, Sylhet Corp. Zone   |
| 2. The Additional Managing Director.              | 2. The SEVP (PRT) & Incharge Noakhali Corp. Zone. |
| 3. The AMD & Chief Financial Officer.             | 3. The EVP (PRT) & Incharge, Sylhet Zone-01       |
| 4. The SVP & Incharge, U/W and Re Insurance Dept. | 4. The EVP (PRT) & Incharge, Noakhali Zone.       |
| 5. The SVP & Incharge, I/A Dept.                  | 5. The EVP (PRT) & Incharge, Moulavi Bazar Zone   |
| 6. Master file                                    | 6. The Incharge, Respective Offices.              |
| 7. Office Order file                              |   |
| 8. Personal file                                  |   |

আর্থিক নিরাপত্তার সেতুবন্ধন